Refund Policy

From the time of booking, refunds will be issued on a case-by-case basis, adhering to the following tiered structure, which is non-negotiable and without exception:

- Clients have 24 hours after initial booking of a service to request a full refund
- Refunds requested after this initial 24-hour period and between design phases 1-3 will be honored at 50% of the total cost of the project
- Refunds requested at/during design phase 4 will be honored at 20% of the total cost of the project
- Refunds will <u>not</u> be honored past design phase 4 for any reason

After the initial 24-hour period expires, clients will receive the services agreement/contract. If this contract is not returned, signed, within <u>three</u> days of receipt a **non-refundable** 10% administrative fee will be charged.

